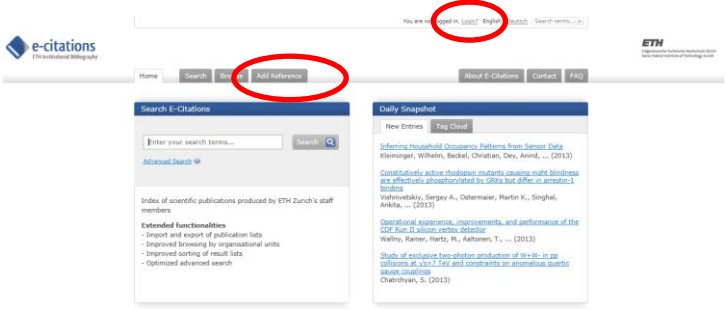
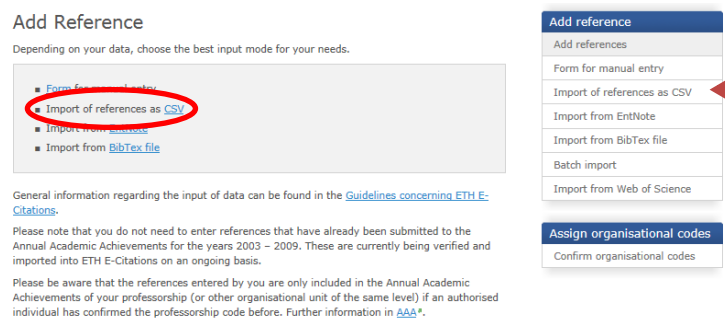
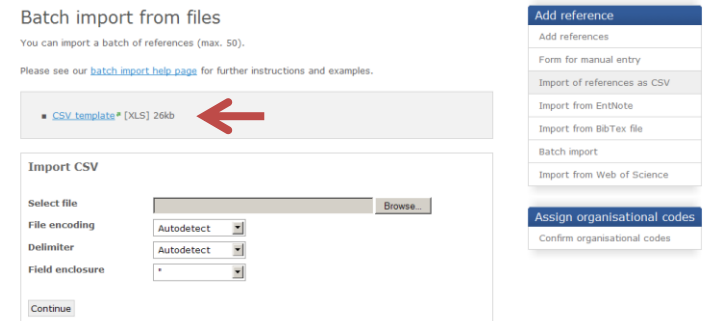


ETH E-Citations: importing publications as a CSV file

<ul style="list-style-type: none"> ■ Log onto ETH E-Citations using your <i>nethz ID</i>. ■ Click on the <i>Add Reference</i> tab. 	
<ul style="list-style-type: none"> ■ Click on <i>Import in CSV text format</i> in the navigation bar on the right-hand side. 	
<p>Create CSV file</p> <ul style="list-style-type: none"> ■ Download the Excel <i>SV_template</i>: http://e-citations.ethbib.ethz.ch/templates/static-pp/files/CSV_Import.xls. ■ Enter the publications in the Excel file. <p>Tip: delete the first line with the example dataset.</p> <ul style="list-style-type: none"> ■ Save the file in one of the following formats: <ul style="list-style-type: none"> - Excel for Windows: unicode text (*.txt) 	

- Excel for Mac: UTF-16 unicode text
- Open Office: CSV text (character set = UTF-8, delimiter = ;, text enclosure = ")
- Other programmes: UTF-8 with LF line-break

Importing CSV file

- Click on *Browse* and select the file you have prepared for import. The standard settings of *File encoding*, *Delimiter* and *Field enclosure* need not be changed.

- Click on *Continue*.

- Check the allocation of the data field under *Check Mapping of CSV Fieldnames*. Confirm with *Continue to import*.

Check Mapping of CSV-Fieldnames

• Number of references in file: 3

[Continue to import](#)

Identified field names

Field name in file	Field name in title Citations	Sample (first reference)
TITLE	TITLE	Das Muster
SUBTITLE	SUBTITLE	Über das Ausfüllen
AUTHOR	AUTHOR	Muster, Karl H.; Musterling, Pieter
EDITOR	EDITOR	Musterlich, Hans
BOOKTITLE	BOOKTITLE	
EDITION	EDITION	

Error reports

- If fields have not been filled in correctly, an error message will appear. In this case, the link to the *batch import help page* will help you further.

Batch import from files

You can import a batch of references (max. 50).

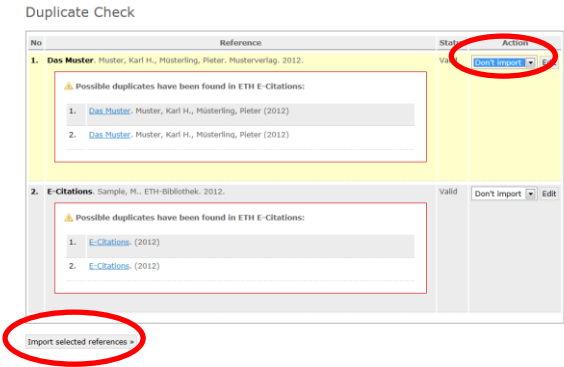
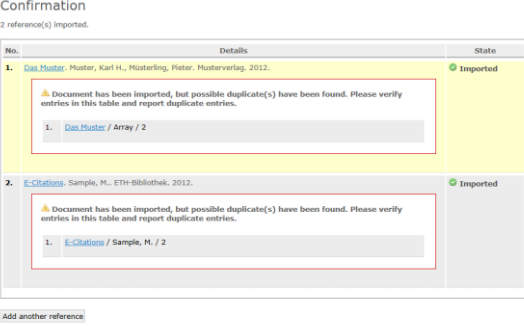
Please see our [batch import help page](#) for further instructions and examples.

■ [CSV template](#) * [XLS] 26kb

There following errors occurred while processing your document(s)

The file was not imported

- Required Field ORGCODE is empty in record 1.
Title: "The Example Document"

Duplicate check	
<ul style="list-style-type: none"> ■ <i>Duplicate Check</i> verifies whether the publications are already available in ETH E-Citations. If so, select the corresponding publication in the drop-down menu under <i>Action: Don't import</i>. ■ Click on <i>Import selected references</i> to complete the import. 	
<ul style="list-style-type: none"> ■ After a successful import, you will receive confirmation. By clicking on the title, you can view the entry but no longer change it. 	
Subsequent corrections	
<ul style="list-style-type: none"> ■ If you wish to make any changes (typos, missing information), please use the <i>Provide feedback</i> button. 	<p>Operational experience, improvements, and performance of the CDF Run II silicon vertex detector</p> <p>Author(s) Wallny, Rainer, Hartz, M., Aaltonen, T., Behari, S., Boveja, A., Brau, B., Bolla, G., Bortoletto, D., Calanca, C., Carron, S., et al.</p> <p>Publication Type Journal Items, Publication Status: Published</p> <p>Full Text PDF</p> <p style="text-align: right;"> Provide feedback Import to Mendeley </p>

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