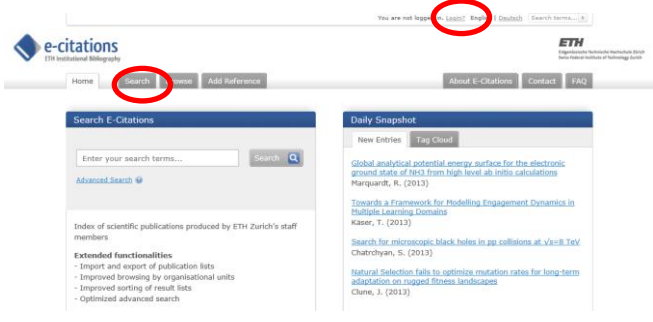
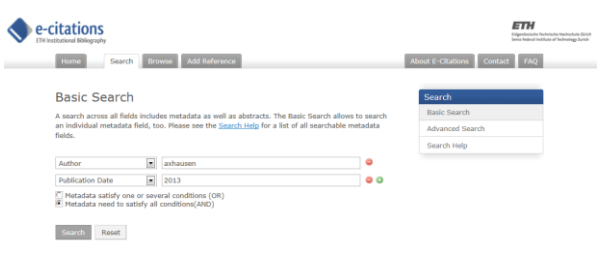
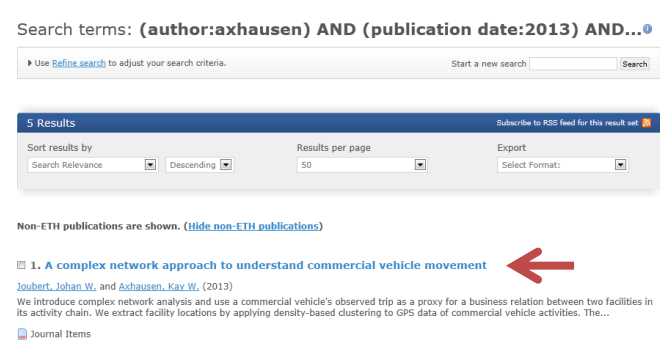


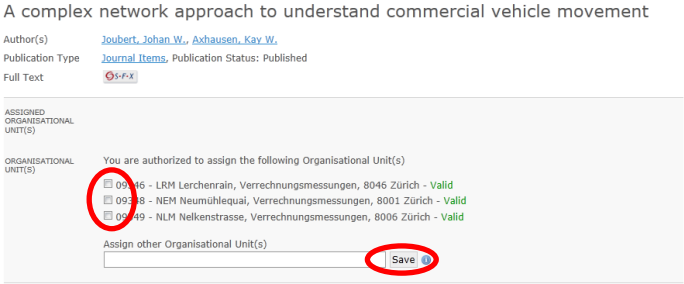
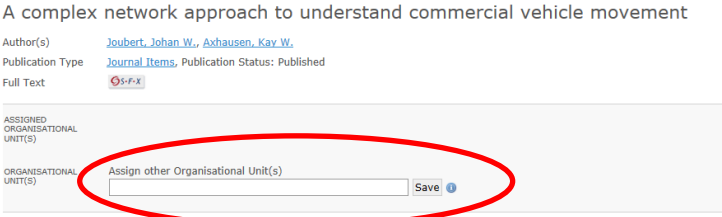
ETH E-Citations: assigning organisational codes

To confirm organisational codes that were already assigned when entered, see [Confirm organisational codes](#).

Assigning an organisational code to existing publications.

ETH-Bibliothek constantly imports references from the databases [Web of Science](#) and [Scopus](#) that were written by members of ETH Zurich. These are primarily journal or conference papers. Consequently, it is quite possible that your entries may already be in ETH E-Citations. In such cases, however, the organisational code of the organisational unit has not yet been entered.

<ul style="list-style-type: none"> ■ Log into ETH E-Citations using your <i>ethz ID</i>. ■ Click on the <i>Search</i> tab. 	
<ul style="list-style-type: none"> ■ Search for the references in question (e.g. by author, title, publication date). 	
<ul style="list-style-type: none"> ■ Click on the <i>Reference title</i> in the search results. 	

<p>■ The organisational codes you are entitled to are displayed in the detail view. Select the organisational code to which the reference is to be assigned and click on Save.</p>	
<p>■ If you do not have any entitlement (<i>There are no organisational units assigned to the user</i>), enter the organisational code in the field <i>Assign other Organisational Unit(s)</i> and click on Save. To enable the reference to be displayed in AAA, the organisational code assignment must be confirmed by an authorised individual (see Confirming organisational codes).</p>	

Contact:

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